**TRIMDON PARISH COUNCIL**

Minutes of the **Ordinary Meeting** of **Trimdon Parish Council** held in **Trimdon Community College, Trimdon Village** on **Tuesday 11 August 2020** at 2:00pm.

**Present**: Councillor John Burton (in the Chair) and Councillors Eileen Dickinson, George Elliott, Margaret Elliott, Bernadette Oliver, Les Oliver, Ian Quinn, David Smith and Paul Trippett.

Anne Delandre (Clerk to the Council) was in attendance to record the minutes.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Denise Davison, Rob Gilbert, Margaret Hughes and Keith Thompson

**Resolved** that the above apologies be approved.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Resolved** that the above be noted.

**3. PUBLIC PARTICIPATION**

There were no members of the public in attendance.

**Resolved** that the above be noted.

**4. REPORT FROM COUNTY COUNCILLOR PETER BROOKES**

County Councillor Peter Brookes was unavailable to attend and had forwarded his apologies. He advised that there was no significant reporting regarding DCC as a result of the Coronavirus Pandemic and that he plans to spend a significant amount of his Neighbourhood Budget on improvements of the play equipment and ringing stone at Trimdon Village Hall.

**Resolved** that the above be noted.

**5. MINUTES OF THE ORDINARY MEETING HELD ON 10 MARCH 2020**

The minutes of the meeting held on 10 March 2020 had been circulated with the Agenda.

**Resolved** that the minutes of the Ordinary Meeting held on 10 March 2020 be approved and signed by the Chairman.

**6. UPDATE ON PROGRESS OF RESOLUTIONS FROM THE LAST ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 10 MARCH 2020**

There were no items for discussion.

**Resolved** that the above be noted.

**7. PLANNING APPLICATIONS**

The following planning items were submitted for consideration:

DM/20/01371/FPA Meadowcrest Extension to south east for

 St Cuthbert’s Crescent swimming pool with games room in roof space

DM/20/01514/FPA St William’s Academy Extension to car parking facilities

 Elwick View

 Trimdon Village

**Resolved** that DCC is requested to take into consideration the concerns of neighbouring residents regarding planning application DN/20/1371/FPA and that no comment be offered in respect of planning application DM/20/01514/FPA.

**8. FINANCIAL**

1. The Clerk reported on an item of expenditure approved by the Chairman under Section 4.1 of the Financial Regulations.

**Resolved** that the above be noted.

1. The Clerk detailed expenditure requiring payment by cheque/BACS.

**Resolved** that the payments be approved.

1. The Clerk submitted the schedule of payments made between 1 July 2020 and 31 July 2020

**Resolved** that the schedule of payments be approved.

1. The Clerk submitted the schedule of receipts received between 1 July 2020 and 31 July 2020.

**Resolved** that the schedule of receipts be approved.

1. The Clerk submitted the bank reconciliation statement (Instant Access Account) for the period ended 31 July 2020. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Instant Access Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

1. The Clerk submitted the bank reconciliation statement (Current Bank Account) for the period ended 31 July 2020. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Current Bank Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

**9. CLERK’S REPORTS**

1. The Chairman confirmed that the Parish Clerk has submitted her written intention to retire on 31 December 2020.

**Resolved** that the Personnel Committee convenes to make arrangements for the advertisement, short-listing and appointment of a replacement Parish Clerk and Responsible Financial Officer with the aim of having a person in post by mid-November to allow a smooth handover of duties and responsibilities from the current Clerk.

1. A report on the income and expenditure for the financial period up to 30 June 2020 had been circulated with the Agenda.

**Resolved** that the report be noted.

1. The Clerk reported that the Coronavirus Pandemic had placed restrictions on the parish council being able to collect the allotment rents in a safe manner. In addition, it was acknowledged that many allotment holders had been isolating or shielding and had not been able to visit their allotments since March.

In addition, correspondence has been received on behalf of the pigeon racing allotment holders at Hart View Allotment Site, Trimdon Village requesting that a key to the barrier be made available to allow them to access the site with their baskets.

**Resolved**

1. That no allotment rents are collected for the current financial year 2020/2021 and any allotment holder who has paid their rent has this re-funded.
2. That Keith Thompson, Parish Councillor, be provided with a key to the barrier to allow access to the pigeon racing allotment holders at Hart View Allotment Site, Trimdon Village.

**10. CORRESPONDENCE**

1. A quotation has been received from Eden Dene Tree Services for shrub/tree clearance at Millennium Green, Trimdon Village

**Resolved** that a site visit by the Chairman and Clerk be carried out to assess the necessity of this work being undertaken.

**11. COUNCILLOR MATTERS – FOR INFORMATION ONLY**

There were no items for discussion.

**Resolved** that the above be noted.

**12. DATE AND TIME OF NEXT MEETING**

The Clerk advised that, whilst face-to-face meetings are still currently being able to be held, the parish council should put arrangements in place to host a Virtual Meeting should the need arise.

**Resolved** that a trial Virtual Meeting of the parish council be held at 7:00pm on Tuesday 8 September 2020 and that the Clerk schedules a meeting in late October.

APPROVED AS A TRUE RECORD …………………………………………………..

DATE …………………………………………………..