**TRIMDON PARISH COUNCIL**

Minutes of the Annual Meeting of **Trimdon Parish Council** held in **Trimdon Community College** on **Tuesday 19 May 2023** at 6:10pm.

**Present**: Councillor John Burton, Bernadette Oliver, Ian Coulson, David Smith, Margaret Elliott, Paul Stephens, Paul Trippett, George Elliott and Keith Thompson.

Joseph Hobson, Clerk to the Council, and County Councillors Jake Miller and Lucy Hovvells were also in attendance.

**36/23 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Leslie Oliver and Rob Gilbert.

**Resolved** that the above apology be noted.

**37/23 ELECTION OF CHAIRPERSON**

Nominations were received for the appointment of John Burton as Chairperson for the forthcoming year.

**Resolved** that John Burton be re-elected as Chairperson for the forthcoming year.

**38/23 CHAIRPERSON’S DECLARATION OF ACCEPTANCE OF OFFICE**

John Burton signed the Declaration of Acceptance of Office outside of the meeting.

**Resolved** that the Declaration of Acceptance of Office be accepted.

**39/23 ELECTION OF VICE CHAIRPERSON**

Nominations were received for the appointment of Bernadette Oliver as Vice Chairperson for the forthcoming year.

**Resolved** that Bernadette Oliver be elected as Vice Chairperson for the forthcoming year.

**40/23 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

1. Trimdon Grange Community Centre

**Resolved** that David Smith be the Parish Council’s representative

1. Trimdon Village Hall Association

**Resolved** that Bernadette Oliver be the Parish Council’s representative

1. Trimdon Colliery Community Association

**Resolved** that Margaret Elliott be the Parish Council’s representative

1. Trimdon Community College

**Resolved** that Leslie Oliver be the Parish Council’s representative

1. Sedgefield District Relief in Need Charity

**Resolved** that the Rob Gilbert be the Parish Council’s representative

1. AAP Area Local Council Committee

**Resolved** that John Burton, David Smith and the Clerk be the Parish Council’s representatives

**41/23 TO AGREE MEETING DATES FOR 2023/2024**

Consideration was given to the proposed meeting dates for 2023/2024 which had previously been circulated.

**Resolved** that the proposed dates be approved.

**42/23 PERSONS APPOINTED TO PARISH COUNCIL SUB-COMMITTEES**

1. Personnel Committee

**Resolved** that Bernadette Oliver, Paul Trippett, Keith Thompson, Dave Smith, Ian Quinn, Margaret Elliott, and Paul Stephens be appointed to the Personnel Committee

1. Health & Safety Committee

**Resolved** that David Smith, Ian Coulson, Denise Davison, Les Oliver, Margaret Elliott, Ian Quinn, and Keith Thompson be appointed to the Health & Safety Committee

1. Allotment Committee

**Resolved** that John Burton, Ian Quinn, David Smith, George Elliott, Leslie Oliver, and Rob Gilbert, and Ian Coulson be appointed to the Allotment Committee

1. Environment Committee

**Resolved** that John Burton, Paul Trippett, Denise Davison, Paul Stephens, Ian Coulson, Ian Quinn and George Elliott

**43/23 PUBLIC PARTICIPATION**

There were no members of the public present for the meeting.

**44/23 REPORT FROM COUNTY COUNCILLORS Jake Miller and Lucy Hovvells**

The County Councillors reported that the Boundaries Commission had published its report into proposed changes to Durham County Council wards which will see the Trimdons join Wingate to form a new ward. This will be a two councillor ward.

The Councillors gave feedback on their attending the public meeting regarding the new 58 Bus Service. The Councillors have received a small number of complaints but also other members of the public have shared a positive view. The service is being reviewed in June.

The Councillors had attended the Coronation celebrations at Trimdon Grange Community Centre which had been a great event.

A surgery had been held recently in the Parish however, no residents had attended. The Councillors will review how these should be advertised.

**45/23 MINUTES OF THE ORDINARY MEETING HELD ON 11 APRIL 2023**

The minutes of the Ordinary meeting held on 11 April 2023 was circulated with the agenda.

**Resolved** that the minutes of the Ordinary meeting held on 11 April 2023 be approved.

**46/23 UPDATE ON PROGRESS OF RESOLUTATION OF THE ORDINARY MEETING HELD 11 APRIL 2023**

The Clerk reported that he had spoken with the Woodlands Officer from Durham County Council following the concern raised by Councillor Smith regarding the canes/stakes used in the tree planting at Trimdon Grange Rec. The Woodlands Officer had informed the Clerk that these were in standard use across the County.

The Clerk further reported that a new laptop had been purchased and data migrated however there were some issues migrating the financial data on the laptop, which still needed to be resolved.

**47/23 FINANCIAL**

1. The Clerk gave a verbal update on expenditure approved by the Chairman under Section 4.1 of the Financial Regulations. A written list had been circulated with the agenda.

**Resolved** that the payments be approved and signed by the Chairman.

1. The Clerk submitted the schedule of payments made between 1 April 2023 and 30 April 2023.

**Resolved** that the schedule of payments made between 1 April 2023 and 30 April 2023 be approved.

1. The Clerk submitted a schedule of receipts between 1 April 2023 and 30 April 2023.

**Resolved** that the schedule of receipts between 1 April 2023 and 30 April 2023 be approved.

1. The Clerk submitted a bank reconciliation statement (Current Bank Account) for 30 April 2023. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Current Bank Account) for 30 April 2023 be approved and the bank statement be signed by the Chairman.

1. The Clerk submitted a bank reconciliation statement (Instant Access Bank Account) for 30 April 2023. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Instant Bank Account) for 30 April 2023 be approved and the bank statement be signed by the Chairman.

1. The AGAR and Statement of Accounts for 2022/2023 were circulated with the agenda.

**Resolved** that the AGAR and Statement of Accounts for 2022/2023 be approved and signed by the Chairman.

1. The Internal Auditors report for 2022/2023 was circulated with the agenda

**Resolved** that the Internal Auditors report for 2022/2023 be noted.

**48/23 COUNCILLOR MATTERS**

1. Councillor Burton informed the Council that the British Legion in Trimdon was disbanding and that the annual Remembrance Service will no longer be undertaken. Councillor Burton suggested that the Parish Council should consider holding a remembrance event. This will be put on the agenda for the next meeting.
2. Councillor George Elliott raised concerns about the number of rat holes in the field near to the play area in Trimdon Colliery. The Clerk said he would report the matter to Durham County Council.
3. Councillor Thompson raised concerns regarding the state of John Airey Charity Land and lack of access to the fishing ponds. The matter of ownership is now settled and the Charity’s Trustees will be making a visit to the land once the weather and ground conditions improve for a site visit. English Heritage is due to conduct a site visit to report on the endangered flora which is on the site.

**49/23 DATE AND TIME OF NEXT MEETING**

**Resolved** that the next meeting will an Ordinary Meeting to be held Tuesday 13 June 2023 at 6.00pm