**TRIMDON PARISH COUNCIL**

Minutes of the Annual Meeting of **Trimdon Parish Council** held in **Trimdon Community College** on **Tuesday 14 May 2024** at 6:10pm.

**Present**: Councillor John Burton, Bernadette Oliver, Ian Coulson, David Smith, Margaret Elliott, Paul Stephens, Paul Trippett, George Elliott, Keith Thompson, Leslie Oliver and Rob Gilbert.

Joseph Hobson, Clerk to the Council, and County Councillors Chris Varty were also in attendance.

**43/24 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Dave Smith and Ian Quinn.

**Resolved** that the apologies be approved.

**44/24 ELECTION OF CHAIRPERSON**

Nominations were received for the appointment of John Burton as Chairperson for the forthcoming year.

**Resolved** that John Burton be re-elected as Chairperson for the forthcoming year.

**45/24 CHAIRPERSON’S DECLARATION OF ACCEPTANCE OF OFFICE**

John Burton signed the Declaration of Acceptance of Office outside of the meeting.

**Resolved** that the Declaration of Acceptance of Office be accepted.

**46/24 ELECTION OF VICE CHAIRPERSON**

Nominations were received for the appointment of Bernadette Oliver as Vice Chairperson for the forthcoming year.

**Resolved** that Bernadette Oliver be elected as Vice Chairperson for the forthcoming year.

**47/24 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

1. Trimdon Grange Community Centre

**Resolved** that David Smith be the Parish Council’s representative

1. Trimdon Village Hall Association

**Resolved** that Bernadette Oliver be the Parish Council’s representative

1. Trimdon Colliery Community Association

**Resolved** that Margaret Elliott be the Parish Council’s representative

1. Trimdon Community College

**Resolved** that Leslie Oliver be the Parish Council’s representative

1. Sedgefield District Relief in Need Charity

**Resolved** that the Rob Gilbert be the Parish Council’s representative

1. AAP Area Local Council Committee

**Resolved** that John Burton, David Smith and the Clerk be the Parish Council’s representatives

**48/24 TO AGREE MEETING DATES FOR 2024/2025**

The proposed meeting dates for 2024/2025 had been circulated with the agenda. It was proposed that all meeting dates should be for Ordinary Meeting of the Council and additional meetings for the Environment and Allotment Committees be called, as and when, required.

**Resolved** that the proposed dates as amended be approved.

**49/24 PERSONS APPOINTED TO PARISH COUNCIL SUB-COMMITTEES**

1. Personnel Committee

**Resolved** that Bernadette Oliver, Paul Trippett, Keith Thompson, Dave Smith, Ian Quinn, Margaret Elliott, and Paul Stephens be appointed to the Personnel Committee

1. Health & Safety Committee

**Resolved** that David Smith, Ian Coulson, Denise Davison, Les Oliver, Margaret Elliott, Ian Quinn, and Keith Thompson be appointed to the Health & Safety Committee

1. Allotment Committee

**Resolved** that John Burton, Ian Quinn, David Smith, George Elliott, Leslie Oliver, and Rob Gilbert, and Ian Coulson be appointed to the Allotment Committee

1. Environment Committee

**Resolved** that John Burton, Paul Trippett, Denise Davison, Paul Stephens, Ian Coulson, Ian Quinn and George Elliott

**50/24 PUBLIC PARTICIPATION**

There were no members of the public present for the meeting.

**51/24 REPORT FROM COUNTY COUNCILLOR VARTY**

Councillor Varty reported that the development of 41 properties in Trimdon Village had been approved by the Planning Authority and, that the proposed development of 43 bungalows is likely to be approved in the coming weeks.

Due to the significant numbers of children entering the care system Councillor Varty had been involved in a lot of fostering panels to approve new foster carers.

**52/24 MINUTES OF THE ORDINARY MEETING HELD ON 9 APRIL 2024**

The minutes of the Ordinary meeting held on 9 April 2024 was circulated with the agenda.

**Resolved** that the minutes of the Ordinary meeting held on 9 April 2024 be approved.

**53/24 UPDATE ON PROGRESS OF RESOLUTATION OF THE ORDINARY MEETING HELD 9 APRIL 2024**

The Clerk reported that due to the illness of the Secretary of the Upper Skerne Parish the proposed transfer of the cemetery in Trimdon Village to the Council had been delayed.

**54/24 FINANCIAL**

1. The Clerk gave a verbal update on expenditure approved by the Chairman under Section 4.1 of the Financial Regulations. A written list had been circulated with the agenda.

**Resolved** that the payments be approved and signed by the Chairman.

1. The Clerk submitted the schedule of payments made between 1 April 2024 and 30 April 2024.

**Resolved** that the schedule of payments made between 1 April 2024 and 30 April 2024 be approved.

1. The Clerk submitted a schedule of receipts between 1 April 2024 and 30 April 2024.

**Resolved** that the schedule of receipts between 1 April 2024 and 30 April 2024 be approved.

1. The Clerk submitted a bank reconciliation statement (Current Bank Account) for 30 April 2024. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Current Bank Account) for 30 April 2024 be approved and the bank statement be signed by the Chairman.

1. The Clerk submitted a bank reconciliation statement (Instant Access Bank Account) for 30 April 2024. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Instant Bank Account) for 30 April 2024 be approved and the bank statement be signed by the Chairman.

**55/24 CLERK’S REPORTS**

1. The Internal Auditors report for 2023/2024 was circulated with the agenda.

**Resolved** that the Internal Auditors report for 2023/2024 be noted.

1. The AGAR and Statement of Accounts for 2023/2024 had been circulated with the agenda.

**Resolved** that the AGAR and Statement of Accounts for 2022/2023 be approved and signed by the Chairman.

1. A report on the review of the Financial Regulations, Standing Orders and Risk Register for 2024/2025 had been circulated with the agenda.

**Resolved** that the Financial Regulations, Standing Orders and Risk Register for the fiscal year 2024/2025 be approved.

1. A report on the Council’s Internal Control Arrangements had been circulated with the agenda.

**Resolved** that the Council’s Internal Control Arrangements be approved.

**56/24 DATE AND TIME OF NEXT MEETING**

**Resolved** that the next meeting will an Ordinary Meeting to be held Tuesday 11 June 2024 at 6.00pm